



VACANCIES

Malawi Savings Bank Limited wishes to recruit competent, professional, experienced and qualified persons with impeccable track record of integrity to fill the following vacant positions.

1. SYSTEMS SECURITY MANAGER (RE-ADVERTISED)

Applicants must be holders of a Bachelor of Science in Information Technology with minimum of 3 years experience and Certification in ICT Security Management. Applicants must have thorough knowledge of Suse Linux Operating system and Oracle 10G Database Management System.

Reporting to the Head of ICT, the successful candidate will be responsible for managing systems security, user creation and management, systems audit trail review, develop security policies for new systems and conducting ICT security awareness and training.

Applicants should be able to provide technical assistance to other staff members and general security administration.

2. SYSTEMS ADMINISTRATOR

Applicants must be holders of Degree in Computer Science with at least 2 years experience in a similar position preferably in financial institution. Reporting to the Infrastructure Manager, the successful candidate will be responsible for all outlets in the Northern Region and will be based at Mzuzu Branch and will, among others, be providing technical support to all satellite agencies and inventory maintenance, managing user accounts on Branch Servers. He/she will ensure that Branch Servers communicate to the Head Office. The successful candidate will be responsible for undertaking regular system backups and reporting unresolved system problems to Head office.

3. CREDIT OFFICER (RE-ADVERTISED)

Applicants must be holders of Degree in Administration, Accounting or Social Science (majoring in Economics) with minimum of 2 years in similar position. Applicants must have in-depth understanding of credit techniques, modern relationship management techniques, marketing/negotiating skills, security documentation of corporate and consumer credit facilities.

Reporting to the Credit Manager, the successful candidate will be responsible for renewing insurance on property and facilities as well as issuance of bonds and guarantees, arranging property and chattels valuation when obtained as security for facilities, assessing facilities, mobilize group loan protection cover for microfinance clients and personal loans Applicants should also be flexible enough to work as credit monitoring and recovery officers.

Applicants must have good appreciation of banking policies and procedures, Local banking statutory regulations, excellent communication skills both written and oral as well as in-depth knowledge of debt collection.

4. ICT AUDIT OFFICER (RE-ADVERTISED)

Applicants must be holders of Bachelor's degree in Computer Science, or Management Information Systems with minimum of 3 years experience in ICT Audit in banking/ financial institution or audit firm.

Reporting to the ICT Audit Manager, the successful candidate will be responsible for audit planning, IT general and application controls review, network perimeter security review, IT continuity planning review, ICT audit investigations and draft IT Audit reports.

Responses to this advertisement must include a detailed Curriculum Vitae (CV), contact telephone number, names of three traceable referees.

Applications to be received not later than 22nd November, 2011 and must be e-mailed to msbrecruitment@msb.mw or addressed to :-

The Company Secretary/Head of HR & Administration
Malawi Savings Bank Ltd
PO Box 521
Blantyre

Only short-listed candidates will be acknowledged.